



Supervisor – Test (m/f) Minchinhampton

We are looking for an experienced Supervisor to oversee the Test team and ensure that testing is conducted in accordance with our quality standards and within timescales.

Duties & Responsibilities

- Liaise with the Production Planner and Production Manager regarding work priorities and report any issues arising in the work throughout.
- Liaise with the Sales Managers to apprise of any delays or issues with workflow required to complete orders for dispatch.
- Ensure all team members comply with the company's Health and Safety policy and procedure, and work in a manner that is safe for both themselves and their colleagues, reporting all potential hazards, near misses and incidents to their line manager.
- Allocation of work and tasks to the Test team, in order of priority.
- Ensure that the factory production schedules are kept up to date.
- Liaise with Quality and Assembly team with regard to testing and product failures.
- Through supervision, instruction and training, ensure all staff are capable of fulfilling the jobs assigned to them.
- Check work in progress, keeping an eye on quality and assist staff where help is needed.
- Actively participate in continuous improvement activities within the department.

Knowledge, Skills & Experience

- Previous experience of working within a similar Test role is essential and from within a similar electro-mechanical manufacturing environment would be desirable.
- Proven supervisory experience, able to motivate and deliver through others is essential.
- Supervisor training or qualification would be beneficial.
- Good communication and interpersonal skills with the ability to provide constructive feedback.
- Good computer skills, in particular, a working knowledge of Microsoft packages.
- Ability to work on own initiative but as part of a team.

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